

Operations

**CAP FLIGHT MANAGEMENT**

Previous supplements are superceded. CAPR 60-1, of 20 February 2008 is supplemented as follows:

1. Para 2-5 Geographical Limits for Flights of CAP Aircraft

Sub-para b: (Add) Flights into neighboring states for joint Wing-level training are authorized. Otherwise, SD Wing pilots may fly into adjoining states for distances of 100 NM or less without prior approval from the SD Wing Commander. Flights beyond that limit require prior written or e-mail approval from the SD Wing Commander.

2. Para 2-7 Operations Monthly Activity Report. Each subordinate unit, with flight activities, will submit the required information indicated in CAPR 60-1 para 2-7 to arrive at the South Dakota Wing Director of Operations (tach sheets) or South Dakota Wing HQ (CAPF 104s, SD Form 122s and other required flight reporting forms) no later than the 5<sup>th</sup> of the month following the activity month. Failure to deliver the previous month's tach sheets to the Wing DO by the 5<sup>th</sup> of the following month will result in grounding of the violating squadron's aircraft until the tach sheets are received. In addition squadrons are required to send in mid-month tach sheets to the Wing DO NLT the 20<sup>th</sup> of the month.

3. Para 2-8 Pilot Records

(Add) Pilot records will be maintained in accordance with CAPR 60-1 Para 2-8. Pilots should maintain their own pilot folder for documentation in case the on line database becomes inaccessible. The organization of their pilot folder should be arranged as described on the SD Wing website. Pilot folders for squadron pilots will be kept at the local squadron. Wing assigned pilots will keep their folders at Wing HQ or with the Wing Director of Operations. Form 5 check pilots will supply a copy of their folders to the Wing Standardization Officer IAW CAPR 60-1.

4. Para 3-2e Check Pilot

(Add) Sub-para 7) Unless waived by the Wing Commander, pilots will have six months experience as a CAP instructor pilot before being designated as a check pilot.

5. Para 3-5 CAPF 5 Flight Checks

Sub-para i: (Add) Exception: A flight check received during a National Check Pilot Standardization Course does not require prior approval.

6. Para 3-5 CAPF 5 Flight Checks

Sub-para j. (Add) Pilots transferring into SD Wing are required to demonstrate their skill level to a SD CAP instructor pilot before using corporate aircraft. The SD Wing Commander may waive this requirement based on information available to him at the time.

7. Para 4-6 Flight Release Officer Responsibilities and Procedures

Sub-para b: (Add) The FRO shall ensure the PIC has either attended the most recent unit safety meeting or read a summary of the minutes. Alternatively, to meet this requirement, the PIC may read the monthly safety information as posted on the Wing website. Pilots that have not attended a safety meeting or verified that they have reviewed the Sentinel and SD Wing Safety letter from the previous two months will be prohibited from flying any aircraft with a CAP mission number assigned. In addition, instructor pilots and check pilots are required to attend a safety meeting in person in the previous three months in order to perform duties as an instructor/check pilot. Each FRO shall use a separate CAPF 99. A combined CAPF 99 for several FROs will not be used.

8. Para 4-9 Flight Release: Commanders' and Pilots' Responsibilities

Sub-para a. 1): (Add) FROs may be nominated by squadrons, but will be appointed in writing by the SD Wing DO with delegated authority from the SD Wing CC. The SD Wing DO may remove individuals nominated by squadron commanders with the approval of the SD Wing Commander.

Sub-para a. 3): (Add) The SD Wing Director of Operations will publish a consolidated list of current FROs as changes occur and make it available to all active CAP pilots.

Sub-para b. 3): (Add) The flight release may be made telephonically or by electronic means. A message must include all items required by the checklist in CAPR 60-1, attachment 8. To be a valid flight release, a verbal or electronic response must be received from the FRO prior to the flight.

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